

Nunda Township Assessor's Monthly Meeting Report

Mission Statement

The Nunda Township Assessor's office mission is to administer the township assessment program in a manner that will result in public confidence, we will be diligent in our responsibilities, we will strive to deliver the highest degree of accuracy, productivity as well as fairness, all while continuing to be good financial stewards with the resources the taxpayers have entrusted us with, and always remembering it is the taxpayers we are here to serve.

Meeting Date

November 8, 2018

Meeting Time

7:00 P.M.

Location

Nunda Township Town Hall

Prepared By

Mark S. Dzemske

Nunda Township Assessor

Mark S. Dzemske C.I.A.O. - M

NUNDA TOWNSHIP ASSESSOR

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November 8, 2018

Lee Jennings
Joni Smith
Justin Franzke
Robert Parrish
Tim Parrish
Karen Tynis

Re: Assessment Office October Monthly Activity Report

The assessment team put in a strong effort completing the outstanding 2018 assessment appeals. 2018 will mark the third consecutive year the assessment appeal process will be concluded prior to January 1st.

Sales activity (document processing) year to date shows an increase of 7.13%, 11.59%, and 11.30% over the years 2017,2016,2015 respectively.

Building permits that we have received in the office are running below the three previous years at this point and time. (This may be due to the previous data entry procedures)

Office generated updates are trending close to the 2017 and 2016 levels and about 16% below the 2015 level. These numbers can be somewhat cyclical and should trend downward due to more current and updated information being on file within the office.

Data collection remains active, with increases in all phases year over year with the exception again being building permit activity, 2018 is trending below 2015 and 2016 levels. The updating of photos for township properties shows 290 updated photos uploaded to the website. If the weather continues to hold, the following month should allow us enough time to get current with our scheduled photo updating.

In the next week we will be completing a few final details to the 2018 assessment year and rolling over our CAMA system for the official beginning of our 2019 assessment cycle.

Please remember I am available for any questions or concerns.

Respectively submitted,

Mark S. Dzemske

Nunda Township Assessor

CIAO -M

Office Support Staff Activity				
Nunda Township Sales Keyed (January thru October)				
Sale Year	2015	2016	2017	2018
Parcels Transferred	895	1,031	913	1,039
Number of Sales	770	768	800	857

Office Support Staff Activity				
Updates Office Generated (January thru October)				
2015	2016	2017	2018	
551	457	480	462	

Office Support Activity				
Building Permits Keyed (January thru October)				
2015	2016	2017	2018	
1,345	1,357	1,467	977	

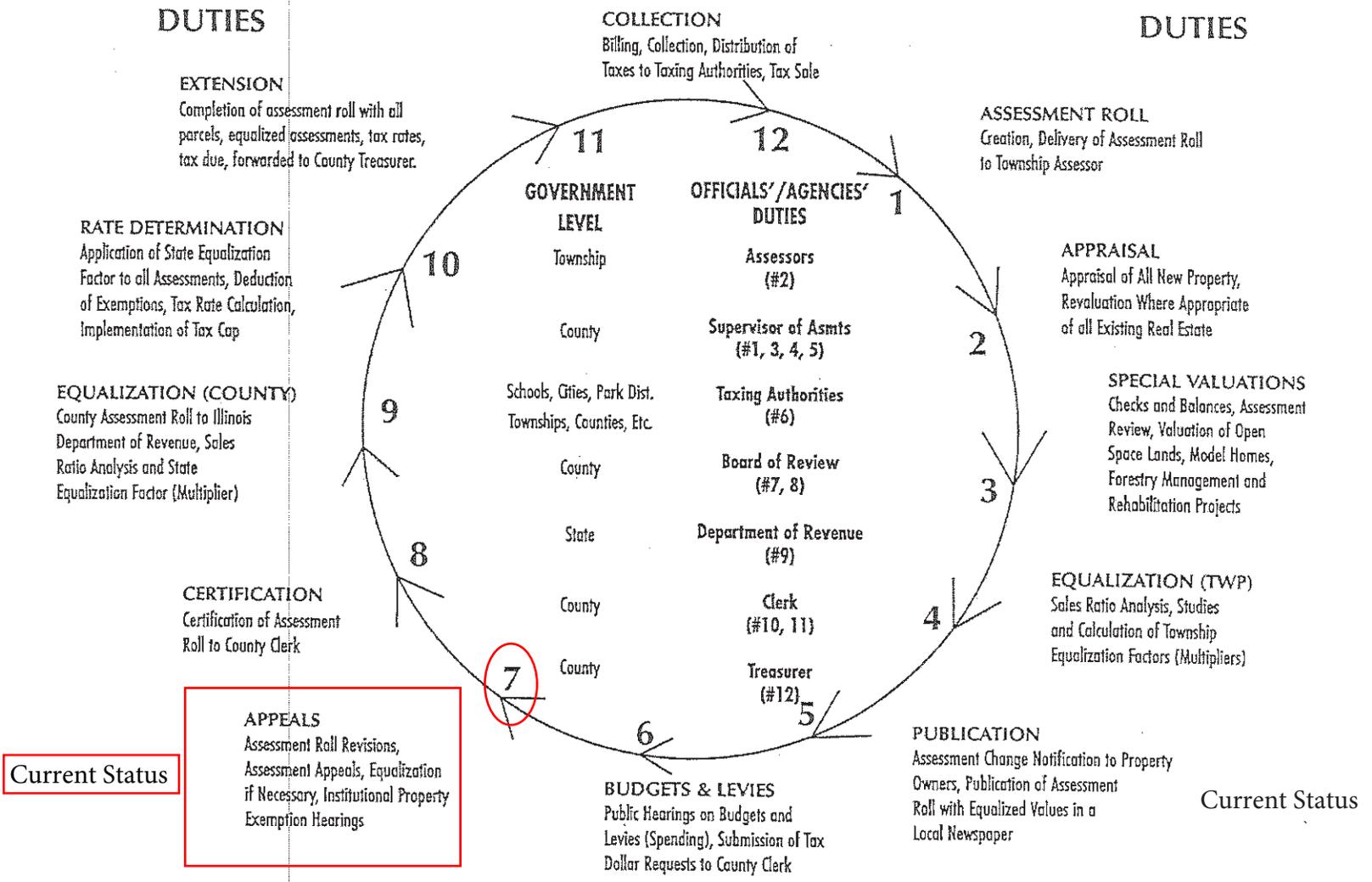
Data Collection Activity (January thru October)				
Activity	2015	2016	2017	2018
Building Permit Activity	1,265	1,388	822	855
Update Activity	429	437	487	616
May Website Photos Uploaded				290

The above listed activities are samples of the measurable activity that is on-going within the assessment office.

These activities as well as some of the many others that are occurring within the assessment office allow us to rely on verified, and credible information which leads to well thought out and defensible property assessments.

ILLINOIS PROPERTY TAX CYCLE

(In Counties With Township Government)



Meet your Assessment Team

Assessor

Mark is your Nunda Township Assessor. Mark was elected your Nunda Township Assessor effective January 1st, 2018 and has been employed by the Nunda Township Assessor's office since 1988. He carries an advanced designation with the Illinois Property Assessment Institute and is a member of the International Association of Assessing Officers, and a candidate for the Certified Assessment Evaluators Designation.

Deputy Assessors

Karen and Kristin both are very experienced in Real Property Assessment and have extensive backgrounds in the Real Estate Market and Mass Appraisal Valuation. Karen and Kristin both carry the designation of Certified Illinois Assessing Officers, which were obtained thru the Illinois Property Assessment Institute.

Data Collection

Mary coordinates our residential data collection. Mary has been with the Nunda Township Assessors office since 2002 and is very familiar with the many neighborhoods in the township. Mary spends most of her time in the field following up on building permits, measuring and listing property characteristics, speaking with property owners and updating property record cards etc.

Office Support Staff

Lisa and Heidi complete your Nunda Township Assessment Team. Much of their time is spent processing Real Estate Transfer Declarations, Building Permits, and generating reports for use by team members. In addition, Lisa or Heidi are typically your first contact when either phoning or visiting the office. The support staff is a key source in the verification of details in the transfers of properties that occur in the township as well as helping residents when applying for exemptions.

Summary

The Nunda Township taxpayers should be very confident in the assessment team that has been assembled to serve their needs. I believe it is one of the BEST in the county and we will strive to continue to improve and provide the taxpayers with the best possible service. Each of these positions are vital components that help to achieve the timely completion of the annual assessment cycle.