

## Nunda Township Assessor's Monthly Meeting Report

### Mission Statement

The Nunda Township Assessor's office mission is to administer the township assessment program in a manner that will result in public confidence, we will be diligent in our responsibilities, we will strive to deliver the highest degree of accuracy, productivity as well as fairness, all while continuing to be good financial stewards with the resources the taxpayers have entrusted us with, and always remembering it is the taxpayers we are here to serve.

### Meeting Date

July 13, 2017

### Meeting Time

7:00 P.M.

### Location

Nunda Township Town Hall

### Prepared By

Mark S. Dzemske

Nunda Township Assessor

# Mark S. Dzemske C.I.A.O. - M

NUNDA TOWNSHIP ASSESSOR

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July 12, 2017

Lee Jennings  
Joni Smith  
Ed Dvorak  
Robert Parish  
Tim Parish  
Karen Tynis

Re: Assessment Office June Monthly Activity Report

On June 19, 2017 the 2017 assessment roll was submitted to the McHenry County Supervisor of Assessments Office. The team has done a great job again this year in completing this very important part of the tax cycle. The Supervisor of Assessments office staff will now complete the final steps prior to our publication.

As of this time I am projecting a publication date of July 23, this is an estimate, we will be posting important dates on the website as well as conducting informal reviews at the office prior to and during publication.

On a sad note, it is with a heavy heart I have to report the passing of former township employee Vic Pearson. Vic began his employment with the assessment office in November 2001 and retired January 31, 2016. He was a valuable and integral asset in the assessment office. He was a perfect fit for the assessment office, with his years of experience as a fee appraiser, and in the trades, as well as his time spent as a school teacher. He brought so much to the office. We all learned many things from him. Vic was a very dedicated person, both in his personal and professional life. We will all miss him a great deal.

The assessment office continues to be very busy. In June three team members spent a day in Elgin picking up some additional education at a seminar that was presented by our software vendor for our CAMA system. It was well attended by users from across the state, and our team members always return to the office with some new tips and ideas from the seminar, as well as from networking with team members from other offices.

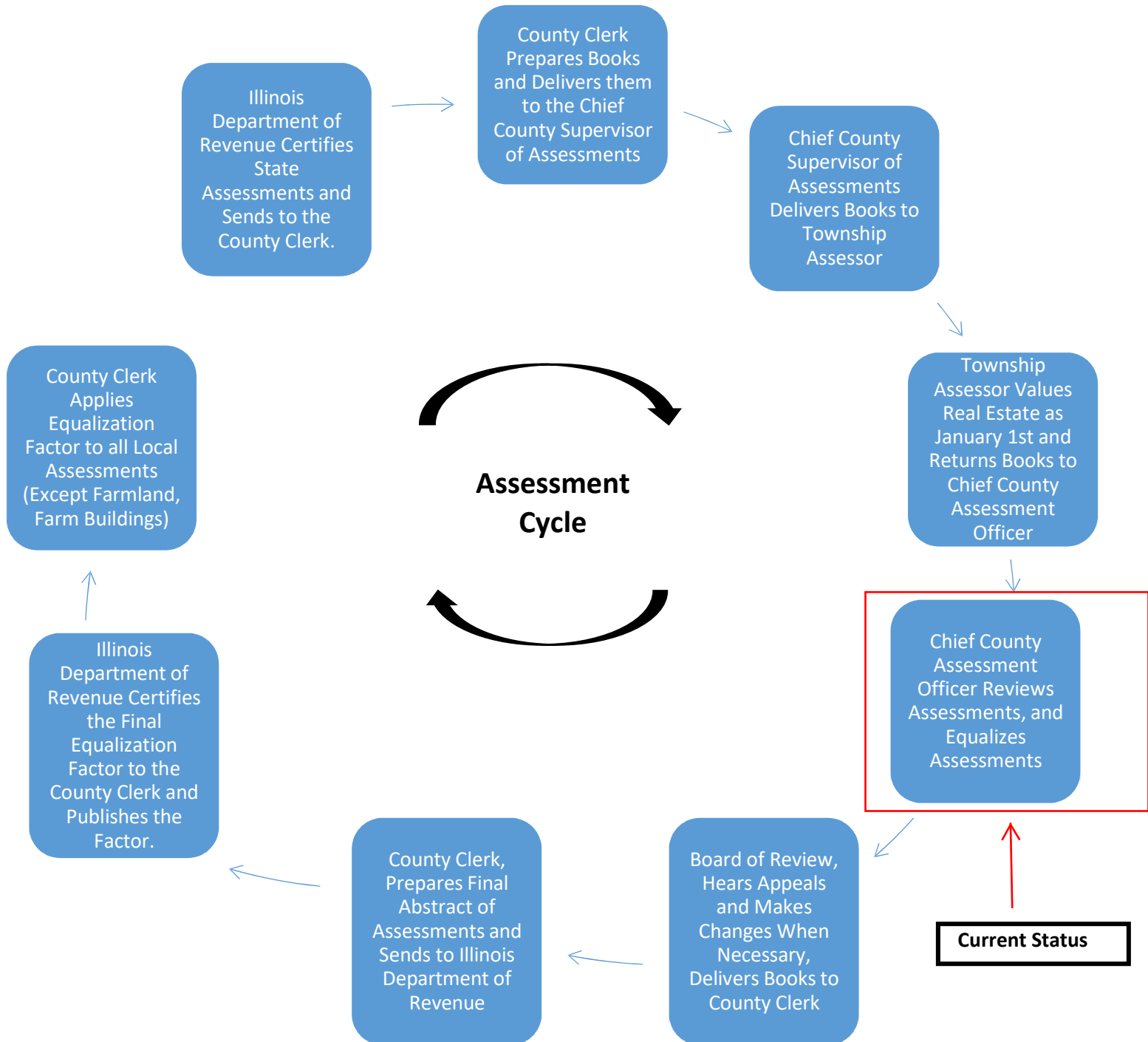
June sales activity of 88 transfers shows a tapering off from the high water mark of 106 sales that were processed in May. The month of June averaged better than the mean and median level of the previous 5 months of sales activity, although slightly below the level from June of 2016. Building permit activity shows a 29% increase over the previous month and a robust increase of 200% June of 2016.

Over the coming months the assessment office will be a very busy place as we anticipate handling many phone calls as well as walk in traffic, I believe it is truly a time for people to experience the many benefits of dealing with their local government. There are always many questions and concerns that arise during the publication of the assessment roll, and I believe the taxpayers of Nunda Township are being served by a very well qualified and knowledgeable staff.

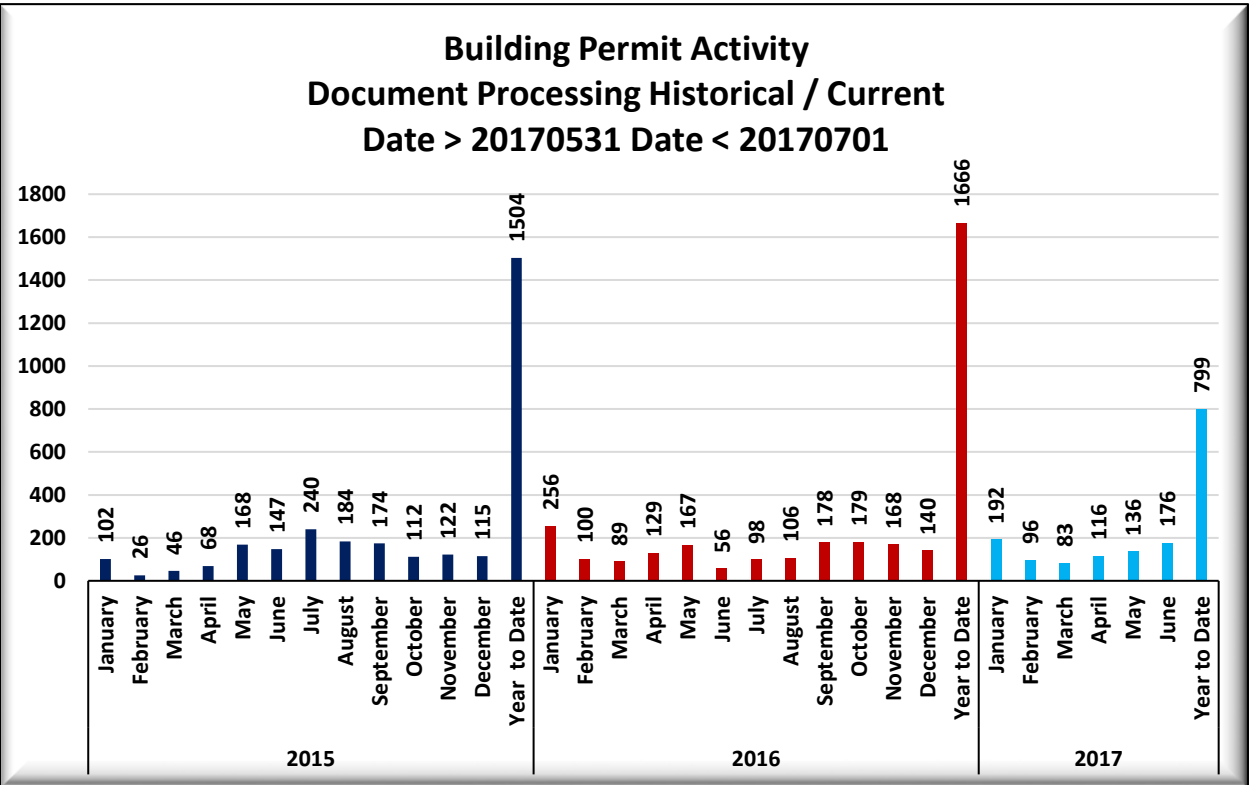
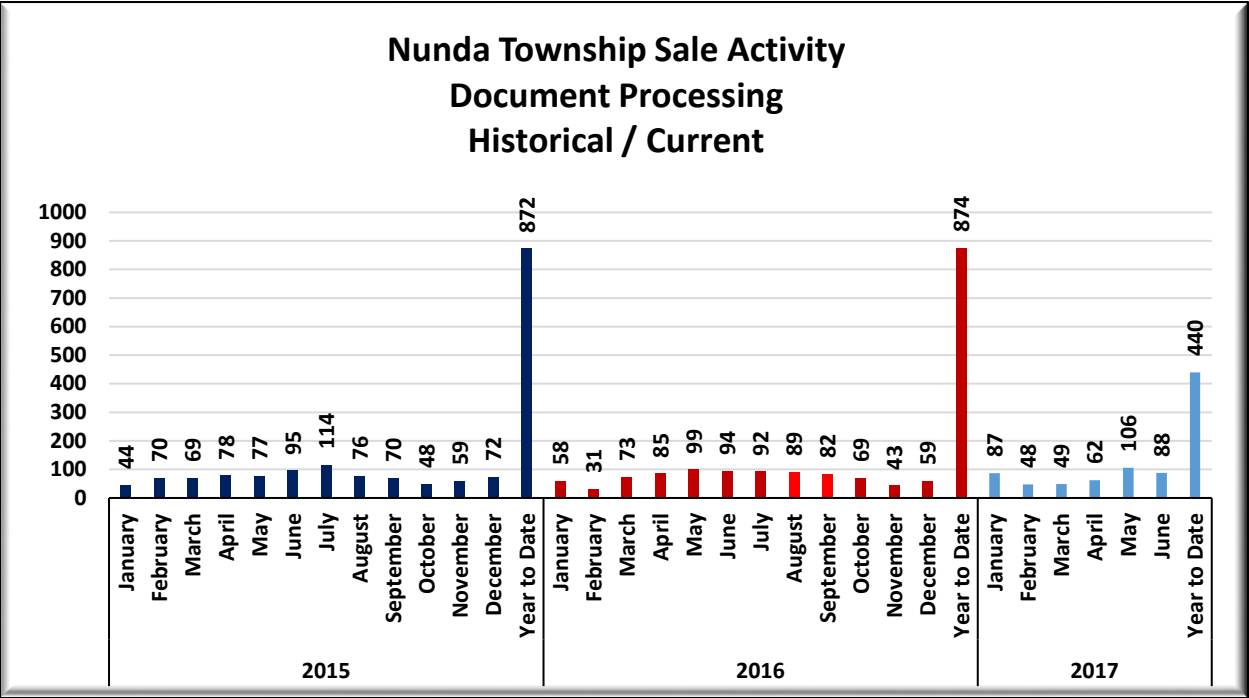
*Mark S. Dzemske*

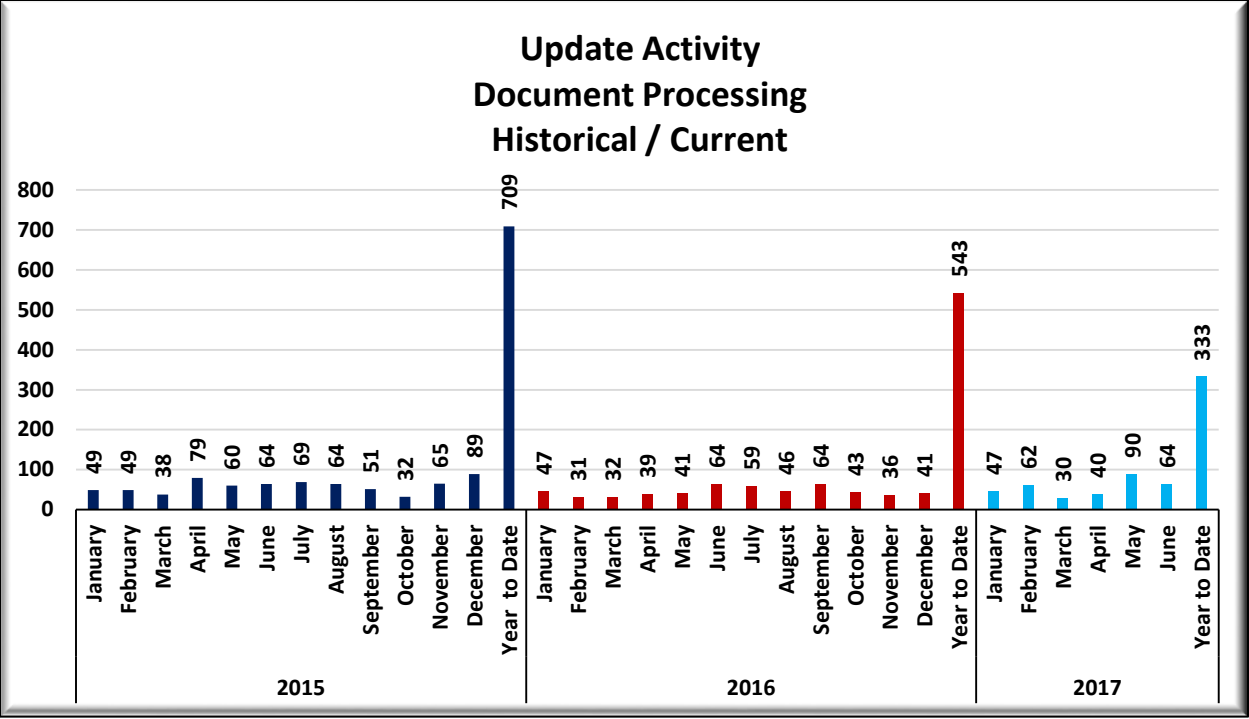
Nunda Township Assessor

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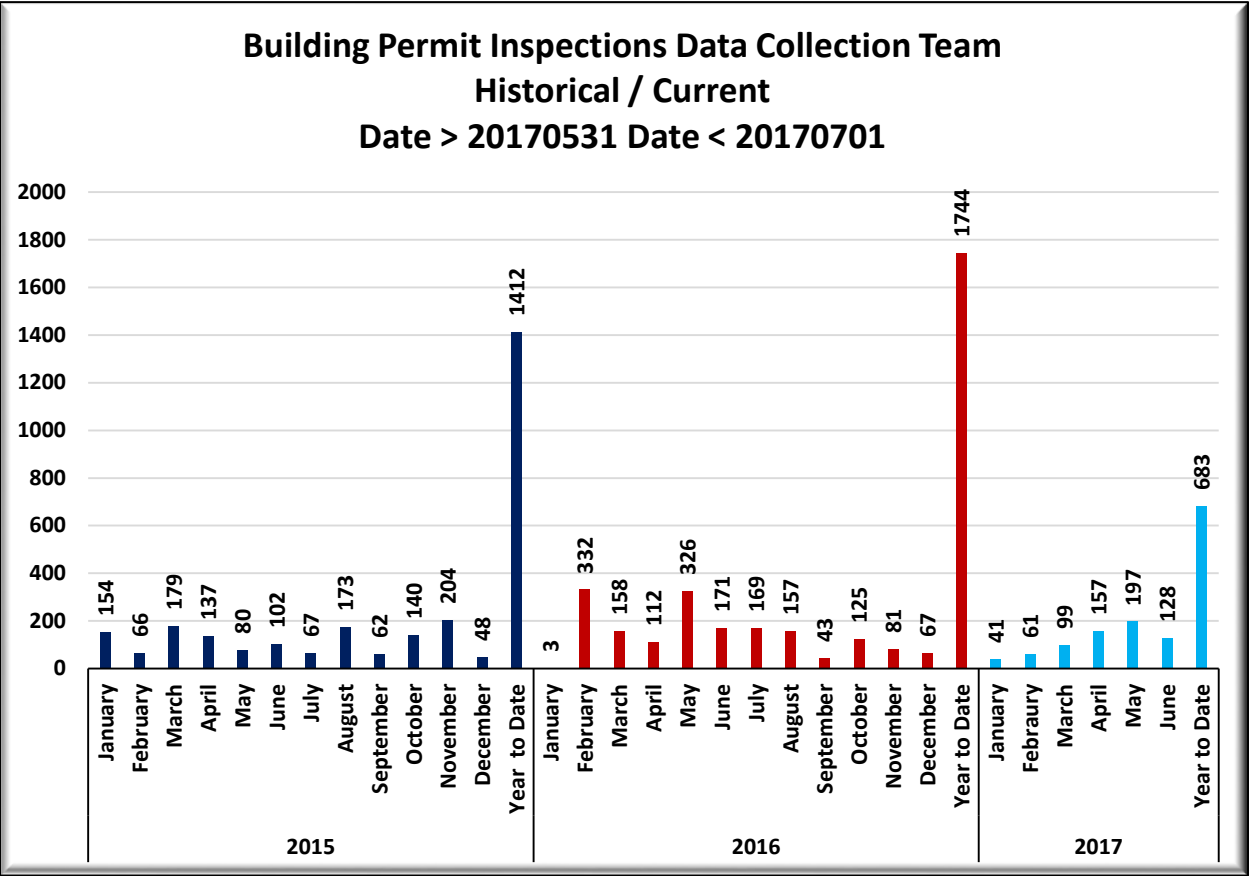


# Activities Completed by Office Support Team Members



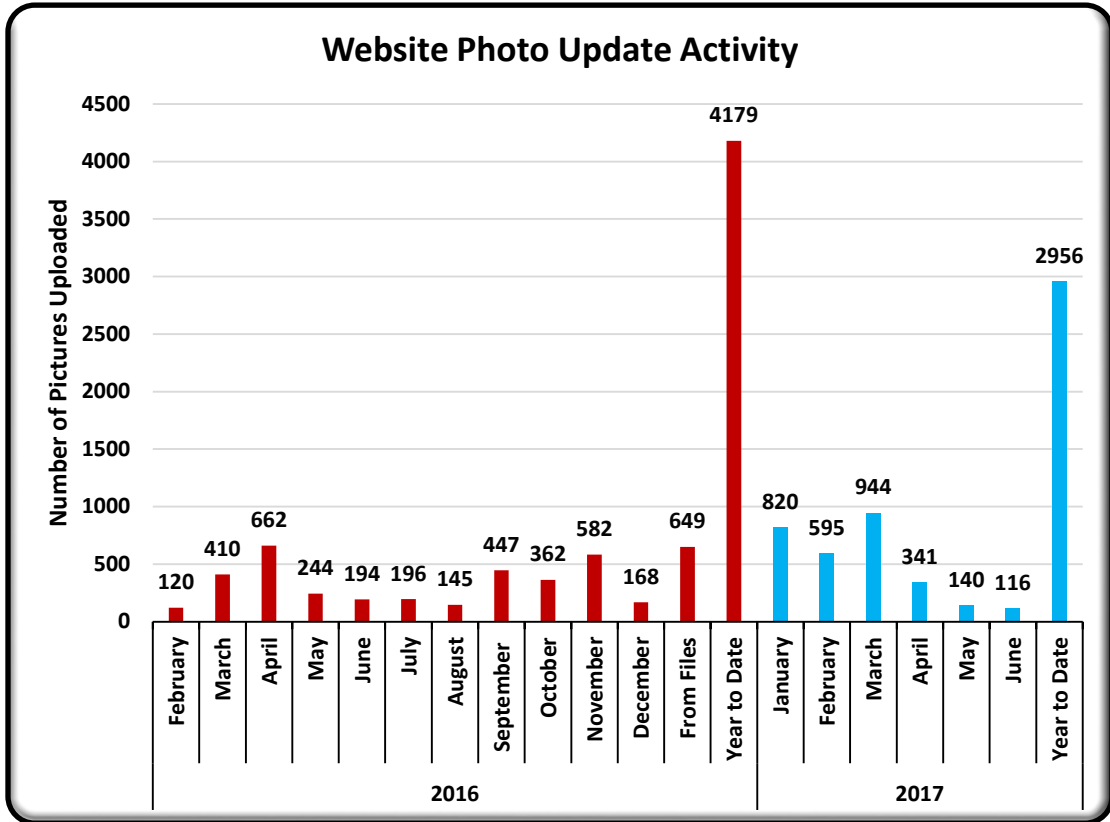
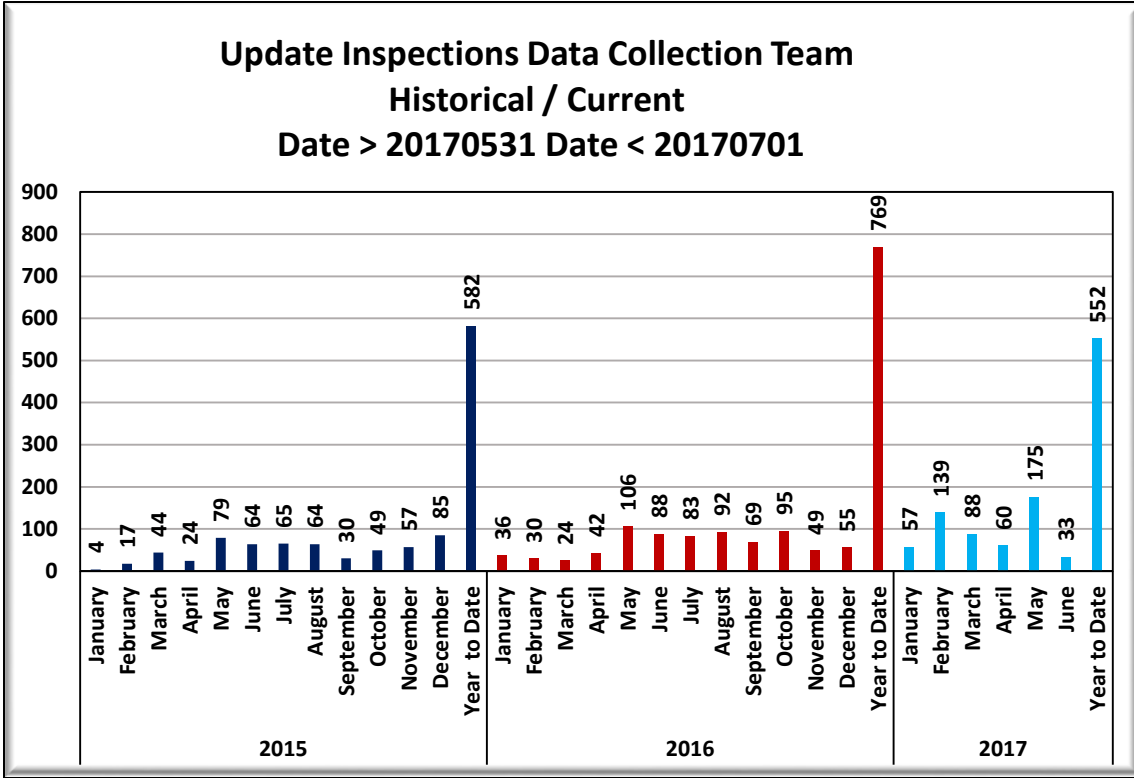


Activities Completed by Office  
Support Team Members



Activities Completed by Data  
Collection Team Members

# Activities Completed by Office Support Team Members



## 2017 Assessment Roll Publication Reminders

As we prepare for the 2017 assessment publication please remember the following;

2017 is a Non-General Assessment Year – Meaning all properties will be subject to a change in the assessment due to equalization, as well as if changes were made to the existing property, or if the property is new construction, etc.

2017 is not a year when the entire assessment will be published – The only changes that will be published are changes due to something other than equalization.

When you receive your assessment notice, spend some time reviewing it, if you have questions please call or visit us, we are happy to spend the time with you to answer any questions, as well as listen to any of your assessment concerns.

Please check our webpage for important information, such as dates for informal reviews, expanded office hours, important reminders. In addition research sales activity and assessment information, and check out additional links on the page.

We will once again be conducting informal reviews in the office. Please prepare any information you would like us to review regarding your property assessment in a manner that best supports your concerns, you will have access to forms from our website or in the office. Comparable properties can be found on our website copies of appraisals you may want us to consider will be made at the office if needed. If you have any questions please contact us.

As I have mentioned in the past we are anticipating an equalization factor for the township of 1.0481 to be applied to the 2017 assessment roll. Remember as the assessment roll begins to expand, if taxing bodies control spending, we will all begin to experience lower tax rates.

Finally our goal in the assessment office is a Fair and Equitable assessment for everyone. In addition please check your notice to be sure any exemptions you may be entitled to are indicated on the notice.

## **Meet your Assessment Team**

### **Assessor**

Mark is your Nunda Township Assessor. Mark was appointed your Nunda Township Assessor effective June 1<sup>st</sup> 2016 and has been employed by the Nunda Township Assessor's office since 1988. He carries an advanced designation with the Illinois Property Assessment Institute and is a member of the International Association of Assessing Officers, and a candidate for the Certified Assessment Evaluators Designation.

### **Deputy Assessors**

Karen and Kristin both are very experienced in Real Property Assessment and have extensive backgrounds in the Real Estate Market and Mass Appraisal Valuation. Karen and Kristin both carry the designation of Certified Illinois Assessing Officers, which were obtained thru the Illinois Property Assessment Institute.

### **Data Collection Team**

Mary and Kelli form our data collection team. Both members have been with the Nunda Township Assessors office for a number of years and are very familiar with the many neighborhoods in the township. Mary and Kelli spend the majority of their time in the field following up on building permits, measuring and listing property characteristics, speaking with property owners and updating property record cards etc.

### **Office Support Staff**

Lisa and Judy complete your Nunda Township Assessment Team. Both members spend the majority of their time processing Real Estate Transfer Declarations, Building Permits, and generating reports for use by team members. In addition, they are typically your first contact when either phoning or visiting the office. They are key in the verification of details in the transfers of properties that occur in the township as well as helping residents when applying for exemptions.

### **Summary**

The Nunda Township taxpayers should be very confident in the assessment team that has been assembled to serve their needs. I believe it is one of the BEST in the county and we will strive to continue to improve and provide the taxpayers with the best possible service. Each of these positions are vital components that help to achieve the timely completion of the annual assessment cycle.