

Minutes –Board of Town Trustees

STATE OF ILLINOIS, }
McHenry County, } ss.
Township of Nunda, }

THE BOARD OF TOWN TRUSTEES met at the Nunda Township Supervisors Office (Annex), 3510 Bay Road, Crystal Lake, Illinois, on **June 14, 2011**.

PRESENT: John Heisler Supervisor
 Joni Smith Town Trustee
 Tom Palmer Town Trustee
 Lee Jennings Town Trustee
 Jim Schlader Town Trustee

Mr. John Heisler, Chairman, called the meeting to order at 7:00 P.M. Bridgett Provenzano, Township Clerk, recorded the following official business.

The Pledge of Allegiance to the Flag was recited. Roll call was answered by Trustees Palmer, Jennings, Smith, Schlader and Supervisor Heisler. Also present was Township Attorney Jim Militello, Highway Commissioner Kopsell, staff and members of the public.

Minutes – Motion to approve the Regular Board Meeting minutes from May as amended, made by Trustee Schlader, seconded by Trustee Smith.

Voice Vote, all ayes, motion carries.

Claims and Additional Bills – A motion was made by Trustee Schlader and seconded by Trustee Smith to approve claims of the Supervisor and Highway Commissioner for audit and payment as presented, including additional bills. The following is a summary of the bills presented:

| | | | |
|---|-------------|----------|--------------|
| Town Fund | \$24,885.97 | R&B Fund | \$58,162.94 |
| GA Fund | \$ 8,211.06 | PHR Fund | \$88,427.64 |
| Claim total presented of all funds..... | | | \$179,687.61 |

May, 2011 Payroll

| | | | |
|---------------------------|-------------|-------------------------|-------------|
| TOWN FUND | \$59,595.11 | | |
| GENERAL ASSISTANCE FUND | \$0.00 | PERM. HARD ROAD FUND | \$56,542.18 |
| ROAD DIST. SOC. SEC. FUND | \$4,123.41 | ROAD DISTRICT IMRF FUND | \$4,454.79 |

Bills for additional payment:

**June 14, 2011
Additional Bills
Town Fund**

| | |
|-------------------------------------|-------------------|
| 1. ADP | \$253.87 |
| 2. Althoff Industries, Inc. | \$251.10 |
| 3. Harris N.A. | \$22.45 |
| 4. IL Property Assessment Institute | \$490.00 |
| 5. MDC Environmental Services | \$66.43 |
| 6. Militello & Associates, LLC | \$250.00 |
| 7. Stan's Financial Services, Inc. | \$193.00 |
| 8. Working World | \$217.44 |
| TOWN FUND GRAND TOTAL | \$1,744.29 |

Road & Bridge Bills

| | |
|--------------------------------------|--------------------|
| 1. Buck Bros. Inc. | \$12,500.00 |
| 2. Chicago Testing Laboratory, Inc. | \$1,814.00 |
| 3. GE Money Bank | \$97.90 |
| 4. James C. Veugeler | \$7,472.92 |
| 5. Lowe Enterprises, Inc. | \$200.53 |
| 6. Miller Vercjota, Inc. | \$437.50 |
| 14. Reliable Sand & Gravel Co., Inc. | \$1,819.07 |
| ROAD AND BRIDGE GRAND TOTAL | \$24,341.92 |

Grand Total All Funds

\$26,086.21

Trustee Jennings and Trustee Palmer asked some questions about the disbursement of funds from the Treasure's office and when the bills were paid. Supervisor Heisler said the funds were disbursed on the 29th, and then he paid the bills.

Roll Call Vote, all ayes, motion carries.

Motion to approve the Prevailing Wage Ordinance for the Road District - made by Trustee Palmer, seconded by Trustee Jennings.

Roll Call Vote, all ayes, motion carries.

Motion to approve the Prevailing Wage Ordinance for the Township - made by Trustee Schlader, seconded by Trustee Jennings.

Roll Call Vote, all ayes, motion carries.

Motion to approve Resolutions for Eagle Scouts from Troop 190. Matthew Claypool. Jared Ewert, Daniel and Ryan Timmer, and from Troop 161, Craig Kirchoff, Andrew Domoto, Thomas Slater and Matthew Schollhammer - made by Trustee Jennings, seconded by Trustee Smith.

Voice Vote, all ayes, motion carries.

Motion to amend the resolution dated August 10, 2010, Designating Depositories for Funds and other Public Monies in the custody of the Nunda Township Supervisor - made by Trustee Palmer, seconded by Trustee Schlader.

Roll Call Vote, all ayes, motion carries.

Motion to approve Resolution #06-14-11-02 Adoption of the McHenry County Natural Hazard Mitigation Plan – made by Trustee Jennings, seconded by Trustee Schlader.

Roll Call Vote, all ayes, motion carries.

Reports:

Clerk Provenzano - attended the bid opening for the Highway Department's Road Project.

Highway Commissioner Kopsell – wanted to know some things about the checks. Supervisor Heisler told him to come in tomorrow and they would discuss it.

Trustee Smith – said she had a few violators of the weed ordinance to report to the Supervisor. She said she would e-mail him the addresses.

Trustee Jennings – asked for clarification about what Commissioner Kopsell was refereeing to. Kopsell told him it was regarding street lighting in Oakhurst. Don says the bills have been paid, but John has not reimbursed his account. Heisler said to send a voucher.

New Business – Trustee Palmer wanted to know about cutting the budget so that we don't run in the red at the end of this fiscal year so that we don't have the carry over problem again. Trustee Jennings suggested we make cuts to the budget. Supervisor Heisler said he will ask Militello to draw up a resolution to borrow money.

Palmer suggested doing our own payroll to save \$1000.00 a month. Trustee Jennings asked about the procedure for payroll. Heisler said he had been told it takes one person three days a week. He said that he doesn't have the manpower or that his staff does not

possess the skills to do it in house. Trustee Smith said it would be worth looking into.

Trustee Schlader asked about the comingled accounts of the town and road district. John confirmed that they are in fact comingled. Trustee Palmer presented a resolution to separate the funds and would like it placed on the agenda for next month.

Old Business – no old business.

Adjournment:

A motion was made by Trustee Schlader, seconded by Trustee Smith, to adjourn.

Motion carried on a unanimous voice vote.

The meeting was adjourned at 7:27 P.M.

Respectfully submitted,

Bridgett Provenzano, Township Clerk