

MEETING MINUTES – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS }
McHenry County, } ss.
Township of Nunda. }

THE BOARD OF TOWNSHIP TRUSTEES met at the Nunda Township Town Hall, 3510 Bay Road, Crystal lake, Illinois, on October 8, 2013, at 7 P.M.

Supervisor Jennings called the meeting to order at 7 P.M. Township Clerk Koscavage recorded the following official business.

The Pledge of Allegiance was recited. **Roll call** was answered by: Supervisor Jennings, Trustees: Palmer, Shorten, and Gill. Also present: Assessor Dennis Jagla,, Township attorney, Scott Puma, staff and members of the public. Trustee Dvorak was not present.

Public Comments (relating to agenda items only) No public comments were made at this time.

Motion to Review and Approval Regular Board Meeting Minutes, dated September 10, 2013

So moved: Trustee Palmer, Seconded: Trustee Gil.

No comments/questions/changes

All in favor – All Ayes, Abstained: None Nays: None. Motion carries.

Township Warrants – Motion to Approve:

So moved: Trustee Shorten, Seconded: Trustee Gill

Trustee Palmer requested clarity on two Township Warrants.

(1) Installation of Town Hall Doors:

Supervisor Jennings explained doors were paid for by previous administration. It was a bad installation and doors had not been completed until June/July of this year. Further discussion followed regarding bill received, Supervisor Jennings' paper trail and how the Township would precede going forward.

(2) Non-mileage sheets submitted by Assessor Jagla's office and compliance to new mileage sheets: Discussion followed between Supervisor Jennings, Assessor Jagla and Attorney Puma. Attorney Puma clarified process for elected offices and employees needing receipts.

Trustee Shorten requested clarity on two Township Warrants with no receipts present.

(1) \$59 charge bill and (2) \$149 charge bill.

Supervisor Jennings: \$59 charge was for white board for office and \$149 bill was for laser printer for clerk's office.

Attorney Puma commented if Township credit card is used warrants can be approved without receipts.

Motion to Amend original motion to exclude Fast Track Construction bill & Assessor's mileage:

So moved: Trustee Palmer, seconded Trustee Shorten.

Roll Call: All Ayes, Abstained: None, Nays: None. Motion Carries.

Road District Warrants – Motion to Approve:

So moved: Trustee Shorten, Seconded: Trustee Palmer
Road Commissioner Mike Lesperance was not present.

Trustee Palmer questioned Road and Bridge reflected and inaccuracy at 204%
Supervisor Jennings will try to amend inaccurate figures on Road District budget.

Roll Call vote to approve Road District Warrants for payment:

All in favor - All Ayes, Abstained: None, Nays: None. Motion carries.

Reports:

Supervisor Jennings:

Audit going well.

Reviewing health insurance quotes with three agencies.

Township has repaid \$50,000 load to Road District.

Received quotes from AT&T pricing on phone lines. Looking into rebate for over charges.

Attended General Assistance training class.

Township employee to attend Quick Books class in November.

Parallel payroll to take place during last quarter of 2013. Payroll to go live January 2014.

Township Clerk: No report

Highway Commissioner Mike Lesperance: Not present, no report

Assessor Dennis Jagla: Approved for appeals for assessments. 1,200 appeals filed. 200 less this year.

Trustee Palmer: No report

Trustee Dvorak – Not present

Trustee Gil – No report

Trustee Shorten: Thanked Supervisor Jennings for providing bank statements. Had questions regarding bank statements on two Township fund balances.

(Supervisor Jennings will look into – may have been missed – checks still outstanding)

Old Business: None to report.

Public Comments: None

Moved into Executive Session at 8:02pm to review previous Executive Session Minutes and to update on personnel issues.

Resumed Regular Board Meeting at 8:26pm.

Motion to Adjourn:

So moved: Trustee Palmer, Seconded Trustee Shorten

Meeting Adjourned at 8:27pm.

Respectfully submitted,

Angela P. Koscavage
Township Clerk

