Minutes –Board of Town Trustees

STATE OF ILLINOIS, }
McHenry County, } **ss.**
Township of Nunda, }

THE BOARD OF TOWN TRUSTEES met at the Nunda Township Supervisors Office (Annex), 3510 Bay Road, Crystal Lake, Illinois, on **January 10th, 2012.**

PRESENT:	John Heisler	Supervisor
	Joni Smith	Town Trustee
	Tom Palmer	Town Trustee
	Jim Schlader	Town Trustee
	Lee Jennings	Town Trustee

Mr. John Heisler, Chairman, called the meeting to order at 7:00 P.M. Bridgett Provenzano, Township Clerk, recorded the following official business.

The Pledge of Allegiance to the Flag was recited. Roll call was answered by Trustees Palmer, Smith, Schlader, Jennings, and Supervisor Heisler. Also present was Township Attorney Jim Militello, Assessor Jagla, staff and members of the public.

Minutes – Motion to approve the Regular Board Meeting minutes from January, made by Trustee Jennings, seconded by Trustee Palmer.

Voice Vote, all ayes, motion carries.

Supervisor Heisler abstained from the vote as he was not present at last month's meeting.

Claims and Additional Bills (Road District) – A motion was made by Trustee Schlader and seconded by Trustee Jennings to approve claims of the Highway Commissioner for audit and payment as presented, including additional bills. The following is a summary of the bills presented.

R&B Fund	$17,796.69
PHR Fund	$23,354.04

Total Road District Claims presented……..$41,150.73

Road District payroll, December 2012

Permanent Hard Road Fund	$75,068.17
Road District Social Security Fund	$ 6,157.78
Road District I.M.R.F. Fund	$ 8,798.58

Bills for additional payment:

Road & Bridge Bills

1.	Ace Hardware	$294.06
2.	Airgas North Central	$183.70
3.	At & T	$205.89
4.	Atlas Bobcart	$102.11
5.	Centegra Occupational Health	$440.12
6.	Crescent Electric Supply	$8.44
7.	Culligan	$85.95
8.	Fastenal	$26.92
9.	First Bank	$439.73
10.	Fox Mechanical	$2,087.00
11.	Geske	$250.00
12.	Grainger	$130.14
13.	Heritage-Crystal Clean LLC	$510.00
14.	Matuzewich, Kelly & McKeever	$1,145.00
15.	McHenry City Township	$100.00
16.	Menards Crystal Lake	$426.47
17.	Menards Woodstock	$34.47
18.	Napa	$685.60
19.	Northwest Electrical Supply	$22.67
20.	Office Depot	$397.23
21.	Pace	$100.00
22.	Petroliance	$8,347.12
23.	Prairie International	$2,150.04
24.	Reliable Sand & Gravel	$1,651.52
25.	Secretary of State	$105.00
26.	Secretary of State	$105.00
27.	Stonetree Lanscape	$2,643.50
28.	Ultra Strobe	$198.16
29.	Verizon	$1,112.59
30.	West Side Tractor	$25,000.00
31.	Wholesale Direct	$858.10
32.	Winzer Corporation	$188.94
	ROAD AND BRIDGE GRAND TOTAL	**$50,035.47**

Trustee Palmer asked about the over budget items from the road district. John explained there were a few line items in the Road District that were over budget. Mrs. Kopsell thought it must be a mistake, and said she would look into it. Trustee Schlader asked about the sand bill and the bobcat bill. Mrs. Kopsell said the sand was to mix with the road salt and the bobcat needed to be replaced.

Roll Call Vote, All Ayes, except Heisler, nay, Motion Carries.

Claims and Additional Bills (Town Fund) –A motion was made by Trustee Schlader and seconded by Trustee Palmer to approve claims of the Supervisor for audit and payment as presented, including additional bills. The following is a summary of the bills presented:

Town Fund	$16,837.03
G.A. Fund	$509.02

Total Town Claims presented.....$17,346.05

December 2011, Town payroll

Town Fund	$67,414.89
General Assistance Fund	$ 0

Bills for additional payment:

January 10, 2012
Additional Bills
Town Fund

1.	Ameritas Life Insurance	$195.08
2.	Carl's Gas Stop	$558.00
3.	Dalman's Evergreens Landscaping	$4,484.00
4.	Eagle Press	$132.82
5.	Evans, Marshall and Pease	$555.00
6.	Harris NA	$199.06
7.	Jagla, Dennis	$360.00
8.	MDC Environmental	$65.79
9.	Militello & Associates	$312.50
10.	Nunda Township Road & Bridge	$151.47
11.	Principal Financial Group	$1,223.66
12.	Stan's Office Technologies	$505.00
13.	Unium Life	$241.00
	TOWN FUND GRAND TOTAL	**$8,983.38**

Trustee Palmer asked about Rental Income. Supervisor Heisler explained it was from the town hall rental fees. He also asked about administrative salaries being over budget. Heisler explained he had to hire someone to cut the grass and that he will move that expense to maintenance.

Roll Call Vote. All ayes, Motion Carries.

Reports:

Clerk Provenzano – no report.

Assessor Jagla – appeals are about half done. The new software helps a lot, keeping the workload down.

Trustee Palmer – reported that his neighborhood garbage and leaf pickup contract is going to a 2nd committee at the County. Will keep us updated on progress.

Trustee Smith – had some questions regarding the new payroll.

Trustee Jennings – asked what the savings would be for the switching payroll providers. He also asked why not do it in house. John explained the segregation of payroll outside of the office gave a better chance of not having a conflict of interest and reduced the probability of fraud. He also thought that the savings would be about $300.00 a month.

Trustee Schlader – reported that the new electric companies are soliciting to Senior in his area, wanted them to be aware and not sign anything before they were sure. He also reported that Jan. 28th at MCC is the people in need forum, bringing together agencies in one location for people to access for help.

At this point a letter from the Road District Attorney, Jim Kelly, was brought up and Supervisor Heisler handed a copy of it to Militello, to which he replied to Mr. Kelly that all correspondence addressed to the town should be sent to him as the Town Attorney. Supervisor Heisler also mentioned that the thing he was accusing him of doing had not taken place as of yet and thought the letter was premature. Trustee Palmer asked if the transaction had occurred. Heisler said it had not.

New Business – Trustee Palmer asked how we were doing as far as cash flow for the current fiscal year. Heisler replied we are 75% through the year and about 60% of the budget has been spent.

Old Business – No old business.

Public Comment - no public comment.

Adjournment:
A motion was made by Trustee Schlader, seconded by Trustee Jennings, to adjourn.

Motion carried on a unanimous voice vote.

The meeting was adjourned at 7:28 P.M.

Respectfully submitted,

Bridgett Provenzano, Township Clerk