

**MEETING MINUTES – BOARD OF TRUSTEES  
NUNDA TOWNSHIP**

STATE OF ILLINOIS    }  
McHenry, County        }ss.  
Township of Nunda

**The Board of Trustees** met at the Nunda Township Town Hall, 3510 Bay Road, Crystal Lake, Illinois, on March 13, 2014.

**Present:** Supervisor Jennings, Trustees: Palmer, Shorten, Gil and Dvorak, Road Commissioner Lesperance, Assessor Jagla, staff, and members of the public. Township attorney was not present.

**Supervisor Jennings** called the meeting to order at 7 P.M. Township Clerk, Koscavage recorded the following official business.

**The Pledge of Allegiance** was recited. **Roll call** was answered by Supervisor Jennings, Trustees Palmer, Dvorak, Shorten and Gil.

**Public Comments (as related to Agenda items only):** No public comments.

**Motion to Approve the Minutes of the Regular Board Meeting Dated: February 13, 2014**

**So moved by Trustee Dvorak, Seconded: Trustee Shorten.**

**Trustee Shorten complimented clerk on new format for Meeting Minutes**

**Voice Vote: All Ayes. No Nays. None Abstained.**

**Motion Carries.**

**Motion to Approve Township Warrants for Payment in the amount of...\$54,754.03**

**So moved: Trustee Dvorak, Seconded: Trustee Gil**

**No Discussion.**

**Roll Call: All Ayes. No Nays. None Abstained.**

**Motion Carries.**

**Motion to Approve Road District Warrants for Payment in the amount of...  
\$91,535.21**

**So moved: Trustee Palmer, Seconded: Trustee Shorten**

**No Discussion.**

**Roll Call: All Ayes. No Nays. None Abstained.**

**Motion Carries.**

**Motion to Approve Nunda Annual Town Meeting Agenda for April 8, 2014**

**So moved: Trustee Palmer, Seconded: Trustee Gill**

**Discussion followed.**

**Roll Call: All Ayes. No Nays. None Abstained.**

**Motion Carries.**

**Motion to Post Preliminary Budgets for Town, GA, Cemetery and all Road and Bridge Funds on April 1, 2014 for Public Review**  
**So moved: Trustee Palmer, Seconded: Trustee Gil**

**Discussion followed.**

**Roll Call: Ayes: Supervisor Jennings, Trustees: Palmer, Dvorak, Gill**  
**Nayes: Trustee Shorten. None Abstained.**  
**Motion Carries.**

**Motion to Approve Town, GA, Cemetery Budget Hearing for May 8, 2014, 6:00 P.M.**  
**So moved: Trustee Shorten, Seconded: Trustee Palmer**

**No discussion followed.**

**Roll Call: All Ayes. No Nayes. None Abstained.**  
**Motion Carries.**

**Motion to Approve all Road and Bridge Funds Budget Hearing for May 8, 2014, 6:30 P.M.**

**So moved: Trustee Shorten, Seconded: Trustee Gil**  
**No discussion followed.**

**Roll Call: All Ayes. No Nayes. None Abstained.**  
**Motion Carries.**

**Line Item 12 from the agenda – stricken.**

**Reports by Supervisor, Town Clerk, Highway Commissioner, Assessor and Trustees:**

**Township Clerk Koscavage** – Attended Pole Barn bid opened on March 7, 2014 with Road Commissioner Lesperance and office manager, Eric Konieczski. Two bids were received by mail and opened. One in the amount of \$69,640.00 and the second bid in the amount of \$91,800.00. At this time, Road Commissioner is rejecting the bids due to budget constraints.

**Highway Commissioner Lesperance** – This winter will be within the budget – preparing for flooding in spring – purchased four hand-held sewing machines to sew up the sand bags – hoping not to need the sand, but drying out sand inside the shop – ordered new, cheaper sand bags that are better and will store well in inventory – have 1,000 sand bags already filled. No one likes the sand on the roads, but our ration of sand to salt increased this winter – Ordering sand early in October 2014 at cheaper dollar amount for next season. This season was the highest overtime ever due to snow plowing – Road Commissioner going to bid on salt dome that holds 3,000 tons of material – Nunda Road District staying up on the repairing of pot holes.

**Trustee Dvorak** – Questioned if we have received any calls about the high level of snow. Road Commission Lesperance responded: Yes, the Road District staff has been moving unsafe snow.

**Trustee Palmer** – Noticed the Town fund balance will be larger – so we can increase reserves – he offered his congrats to Supervisor Jennings for this.

**Trustee Dvorak** – Questioned if anyone representing the Cemetery Board will ever come to a meeting – feels their reserve is too high. Also asked if the Road District ever does work for the Cemetery and if we have buried any indigents.

Supervisor Jennings – Informed Trustee Dvorak when the cemetery board meets. Also stated Cemetery Board has asked Supervisor Jennings to place money in a money market account.

Road Commissioner Lesperance - the Road District plows snow and trims trees for the cemetery.

Leda Drain, Township employee – stated yes, they have buried 3-4 indigent cases. Supervisor Jennings – Judson Funeral Home has a plan for such cases – planning on having every grave marked – also going to be looking at markers for military graves.

**Trustees Shorten and Gil** – No reports.

**Assessor Jagla** – Appeals are completed – doing clean-up work around office – concentrating on some neighborhoods to inspect on properties being appealed – only about 5-6 hours of overtime after appeals concluded – closed books on assessments earlier than normal this year – County has set up appeal dates.

**Supervisor Jennings** – Small snag with payroll and bookkeeping – working out details – working on parallel – will need to work on conversion software – a month off where they expected to be. Newsletter going out via mail and posted on web site – Scanning database of resolutions and ordinances to have a more accessibility – Bank loan is in the process of approval – second bank more favorable than first – receiving positive calls regarding consolidated solid waste removal services within the unincorporated areas of Nunda Township. Easter Egg Hunt set for Saturday, April 12, 2014 at 11:30 A.M. It is 100% funded by donations. If anyone would like to donate plastic eggs or candy, please contact Leda in the Supervisor's Office. Early Voting averaging about 30 people per day. Applied for Property Weed Ordinances. Podium purchased from Graig's List at a reasonable cost.

**New Business** – None.

**Old Business** - Trustee Dvorak – questioned Annexation through Crystal Lake – questioned has there been any completion on it and thought we should have info on it. Trustee Shorten – It has not passed yet – will check into it.

**Public Comments:** – Resident Jim Schlader questioned what the bank loan for. Supervisor Jennings – It is a Line of Credit to be used only if the Highway Department cannot cover the Township's short falls.

**Document Signing:** Township documents signed during this time by Township Trustees.

**Motion to Adjourn**

**So moved: Trustee Shorten, Seconded: Trustee Dvorak**

**Voice Vote: All Ayes. No Nays. None Abstained.**

**Motion Carries.**

**Adjourned: 7:47 P.M.**

Respectfully submitted,  
Angela P. Koscavage  
Nunda Township Clerk