

**MEETING MINUTES – BOARD OF TRUSTEES  
NUNDA TOWNSHIP**

STATE OF ILLINOIS }  
McHenry, County        }ss.  
Township of Nunda

**The Board of Trustees** met at the Nunda Township Town Hall, 3510 Bay Road, Crystal Lake, Illinois; on Thursday, February 11, 2016 at 7:00 p.m.

**Present:** Chairman/Supervisor Jennings, Trustees: Palmer, Shorten, Dvorak, and Boltz. Also present: Assessor Jagla, Township Attorney, Puma and residents.

**Supervisor Jennings** called the meeting to order at 7:00 p.m. Township Clerk, Koscavage recorded the following official business.

**The Pledge of Allegiance** was recited. **Roll call** was answered by Chairman/Supervisor Jennings, Trustees: Palmer, Shorten, Dvorak and Boltz.

**Invocation/Prayer:** Lead by Angela Koscavage

**Public Comments: (as related to Agenda items only):** No public comments at this time.

**Motion to Review and Approval of the Regular Board Meeting Minutes dated:  
Thursday, January 14, 2016**

By: Trustee: Shorten; Seconded: Trustee Palmer  
No Discussion. Voice Vote: All Ayes Motion carries

**Motion to Approve for Payment Township Warrants for Thursday, February 11, 2016  
In the Amount of: \$24,778.90**

By: Trustee Shorten; Seconded: Trustee Boltz  
Discussion followed. Roll Call: All Ayes Motion carries

**Motion to Approve for Payment Road District Warrants for Thursday, February 11, 2016  
In the amount of: \$99,003.66**

By: Trustee Palmer; Seconded: Trustee Shorten  
No discussion. Roll Call: All Ayes Motion carries

## Reports by Supervisor, Clerk, Road Commissioner, Assessor and Trustees

Supervisor Jennings -- The Supervisor's office is currently working on the spring edition of the newsletter. Requests were made to Township Officials and Board to submit as soon as possible. Early Voting to begin at Supervisor's office on February 29<sup>th</sup>... (See Nunda Township website for hours) Easter Egg Hunt to take place March 26<sup>th</sup>, 11 a.m., also at the Supervisor's Office. Independent funding is sponsoring the cost of this event. No charges are being made to the Township.

Road Commissioner Lesperance -- Not present. (His statement was read by Supervisor Jennings, under **New Business** below.)

Assessor Jagla -- This date (Feb 11<sup>th</sup>) --last "final hearing" for assessment appeals. There are sixty more of "non-hearing" appeals yet to be done. Assessor Jagla also presented his letter of retirement to the Board, with an exit date of May 31, 2016. (To be further discussed at the March 2016 meeting)

Township Clerk Koscavage -- Reported on the documentation found in the Clerk's files regarding the Cemetery Board and presented the copies to Attorney Puma. Discussion followed by the Board members on dissolving the Cemetery Board, and how it would be absorbed into the Township.

Trustees: Shorten, Dvorak & Boltz -- No reports

Trustee Palmer -- Expressed how the Covered Bridge Home Owners Association said the Road District can place mulch currently on the Township owned Anita Sherwood Park, on the Covered Bridge owned property to make it easier for their residents.

**New Business:** Trustee Palmer, spoke on behalf of his home owner's association (Covered Bridge). They would like additional stop signs put in. A request has been directed to the Township Road Commissioner and to the Sheriff's Department. Trustee Palmer stated the Township has declined to install any additional stop signs. Road Commission Lesperance was not present, however relayed to the Board, if the County Engineer were to approve the stop signs, he would concur.

**Old Business:** Trustee Palmer questioned Attorney Puma on how the Township stands regarding the Cemetery Board issue. Attorney Puma stated it appeared the Township Cemetery was begun as a Public Graveyard Tax, but he will further review the documents provided to him this evening by Township Clerk, Koscavage from the Township files, and get back to the Board.

Township Attorney Puma also addressed several questions posed by Trustee Shorten regarding the Township's financial responsibilities to the General Assistance and Emergency Assistance Programs in a prepared Memorandum (Dated: Feb. 5, 2016). Additional questions also followed by Trustee Shorten that were addressed by Attorney Puma and Supervisor Jennings.

**Public Comments:**

- (1) Judith Thornton, of Oakridge Rd., Crystal Lake, thanked Trustee Shorten for watching out for our tax dollars. She also questioned if our Township Attorney has a paid retainer. Supervisor Jennings responded – There is no retainer. The attorney is paid by the meeting.
- (2) Mark Vera of Covered Bridge Subdivision, Crystal Lake emphasized and reinforced the need for stop signs in Covered Bridge. He felt the area is secluded and he is very concerned. He also asked where the Township budget could be found. Trustee Palmer directed him to where the Township budget information can be found.

**Document Signing by Officers and Trustees took place**

**Motion to Adjourn**

By: Trustee Shorten; Seconded by Trustee Palmer

Voice Vote: All Ayes

Motion carries.

Adjourned: 8:14 p.m.

A full videotaping of all the monthly Board Meetings (excluding Closed Sessions) are maintained by the Township.

**Minutes Approved: March 10, 2016**

Respectfully submitted,

Angela P. Koscavage  
Nunda Township Clerk