Minutes –Board of Town Trustees

STATE OF ILLINOIS, }
McHenry County, } **ss.**
Township of Nunda, }

THE BOARD OF TOWN TRUSTEES met at the Nunda Township Town Hall, 3510 Bay Road, Crystal Lake, Illinois, on **November 20th, 2012.**

PRESENT:

John Heisler	Supervisor
Joni Smith	Town Trustee
Jim Schlader	Town Trustee
Lee Jennings	Town Trustee
Tom Palmer	Town Trustee

Mr. John Heisler, Chairman, called the meeting to order at 7:00 P.M. Bridgett Provenzano, Township Clerk, recorded the following official business.

The Pledge of Allegiance to the Flag was recited. Roll call was answered by Trustees Smith, Schlader, Jennings, Palmer and Supervisor Heisler. Also present was Township Assessor Dennis Jagla, Township Attorney Jim Militello, Highway Commissioner Kopsell, staff and members of the public.

Minutes – Motion to approve the Regular Board Meeting minutes from October, made by Trustee Jennings, seconded by Trustee Schlader.

Voice Vote, all ayes, motion carries.

Levy posting for thirty day review – motion made by Trustee Schlader, seconded by Trustee Smith. The levies were presented by Superisor Heisler and the Highway Department staff. Trustee Palmer asked if we shouldn't ask for more money since we are so short, at the end of the year in the town fund, and asked Heisler where we would be at the end of the year. Heisler said he didn't know.

Roll Call Vote, all ayes, motion carries.

Motion to approve Resolution #11-20-12-01 setting the Holiday schedule for all Nunda Township Departments - made by Trustee Jennings seconded by Trustee

Palmer. –

Some discussion involving Christmas Eve and New Years Eve amongst the board came to a decision to make these half days instead of full days.

Voice Vote, all ayes, motion carries.

Resolution # 11-20-12-02 - Commissioner Kopsell explained that this resolution was to support the CDBG grant.

Motion to pass Resolution #11-20-12-02 made by Trustee Schlader, seconded by Trustee Jennings.

Roll Call Vote, all ayes, motion carries.

Resolution #11-20-12-03-requesting the designation of Nish Road from Barreville Road to Illinois Route 176 as a federal aid urban route. Motion to pass Resolution #11-20-12-03 made by Trustee Palmer, seconded by Trustee Schlader.

Roll Call Vote, all ayes, motion carries.

Resolution # 11-20-12-04- requesting the designation of Edgewood Road from Walkup Road to Illinois Route 31 as a federal aid urban route. Motion to pass Resolution #11-20-12-04 made by Trustee Jennings, seconded by Trustee Smith.

Roll Call Vote, all ayes, motion carries.

Resolution # 11 -20-12-05- requesting the designation of Wright Road from Barreville Road to Illinois Route 176 as a federal aid urban route. Motion to pass Resolution # 11-20-12-05 made by Trustee Schlader, seconded by Trustee Palmer.

Roll Call Vote, all ayes, motion carries.

Claims and Additional Bills (Town Fund) – A motion was made by Trustee Jennings and seconded by Trustee Palmer to approve claims of the Supervisor for audit and payment as presented, excluding the legal bills, The following is a summary of the bills presented.

Total Town Fund Claims presented.....$36,579.27

Town fund payroll **October, 2012**

Town Fund	$86,756.16
General Assistance Fund	$0.00

November 20, 2012
Additional Bills
Town Fund

1.	Ace Hardware	$12.99
2.	Charles Reed	$198.98
3.	EBAS	$897.60
4.	Jagla, Dennis	$159.75
5.	Jennings, Kelvin	$519.97
6.	Uline	$99.10
7.	Water One	$34.50
8.	Zukowski, Rogers, Flood and McArdle	$150.00
9.	Stan's Office Technologies	$172.50
10.	Cardunal Office Supply	$86.67
	TOWN FUND GRAND TOTAL	**$2,332.06**

Roll Call Vote, All Ayes, Motion Carries.

Motion to approve the Town Fund Legal Bills, made by Trustee Schlader, seconded by Trustee Jennings.

Militello explained he received a call from Geske, regarding payment of a bill. Geske requested a special meeting to get the bill paid. Kopsell explained payment was due upon completion of the job; it is in the additional bills file for approval

Roll Call Vote, All ayes, except Palmer, nay, Motion carries.

Claims and Additional Bills (Road District) –A motion was made by Trustee Jennings and seconded by Trustee Schlader to approve claims of the Highway Commissioner for audit and payment excluding the Kelly Legal bill, and the bills for ECS Financial. The following is a summary of the bills presented.

Total Road Claims presented.....$235,326.60

Road District payroll	**October, 2012**
Permanent Hard Road Fund	$87,282.58
R.D.Social Security Fund	6,131.94
R.D. IMRF fund	5,850.73

Road & Bridge Bills

1. Geske and Sons	$635,349.65
ROAD AND BRIDGE GRAND TOTAL	**$635,349.65**

Trustee Palmer questioned a line item at 140% over budget. Don explained he has applied for a grant for that line item.

Roll Call Vote, all ayes, motion carries.

Motion to approve the ECS financial and Kelly legal bill, made by Trustee Jennings, seconded by Trustee Palmer

Trustee Schlader stated he had received a copy of the forensic audit and hoped everyone would read it.

Roll Call Vote, all ayes, except Heisler, nay. Motion carries.

Reports:

Clerk Provenzano –reported on the filings and the upcoming simultaneous filing lottery.

Highway Commissioner Kopsell – reprted that the flagpole is going to be dedicated to the veterans and he is planning on a mural being painted on the building behind it, which faces Bay Rd. They purchased a new bucket for the loader. Patching is done, the guys are starting to put up snow fence. He also reported he attended TOI in Springfield training.

Assessor Jagla – 1,450 appeals this year. Probably will finish January or February.

Trustee Schlader –no report.

Trustee Smith – gave an update on the Christmas toy collection. Will accept donations here at the Supervisors office. There are 43 boys and 43 girls. Lee Jennings will provide wrapping supplies. Kopsell will provide boxes of food. She will try and get the coats from Algonquin Township again.

Trustee Jennings – went to TOI learned about computer security. Reminded everyone to do their online training for the Attorney General's Office.

Supervisor Heisler- reported the township has received 94 replacement trees committed to home owners who lost trees in the Walkup Road expansion.

New Business –Trustee Palmer had several new issues after reading the results from the Forensic Audit performed by ECS financial. First he asked Supervisor Heisler if he would stop signing the Replacement Tax Vouchers which by law should be signed by the Highway Commissioner. Heisler said he has a legal right to do so. Supervisor Heisler stated he has a legal opinion from Robert Wagner and will share it if Trustee Palmer comes to his office. Next Palmer reviewed the interest on the Highway building project, and attempted to get the issue of settling this on the Agenda for next month, moving that we put on the agenda for next month the motion to resolve claims of the road district against the township. Militello recommended that we discuss this in Executive Session. Palmer withdrew the motion. Moving on Palmer asked if we need to report the violation of using funds from the Highway Department for payroll and does this constitute fraud? And if so do we need to report this? Again the attorneys recommended this be discussed in executive session.

Old Business – Trustee Palmer presented a more detailed invoice for the mowing from the Highway Department, gleaned from the annual audit, proving it was budgeted for, not presented by the Supervisor to this board. He then made the motion….Motion to pay the lawn bill made by Trustee palmer, seconded by Trustee Jennings. Jennings asked Heisler whether the Highway Department had done the mowing and why it wasn't in the bills. Heisler stated they had in fact mowed and he had not received an invoice. Commissioner Kopsell said they had also plowed snow, and offered to talk with Heisler and work it out. Palmer withdrew his motion. Trustee Palmer's next issue was the F.O.I.A. violation from the Supervisor's office concerning employee time records. Palmer pointed out that an employee of the township had been receiving health benefits when in fact said employee was not working the required number of hours per week to be eligible to receive such benefits. Trustee Palmer then asked Supervisor Heisler if he would ask for reimbursement of said benefits. He then asked Heisler why he was providing benefits for part time work. Heisler refused to discuss in open session.

Motion to move Public Comment to before executive session made by Trustee Jennings, seconded by Trustee Smith.

Voice vote all ayes, motion carries.

Public Comment – public comment was moved to before executive session to avoid the citizens having to wait.

Rob Parrish commented that he liked the proposed tax levies, and introduced himself as a candidate for Highway Commissioner.

Motion to go into Executive Session for the purpose of discussing litigation and employee issues made by Trustee Schlader, seconded by Trustee Palmer.

Voice Vote all ayes, motion carries.

The board went into Executive Session at 8:08 P.M.

Motion to go back into open session at 9:21 P.M. made by Trustee Jennings, seconded by Trustee Palmer.

Voice Vote, all ayes, motion carries.

Adjournment:
A motion was made by Trustee Schlader, seconded by Trustee Jennings, to adjourn.

Motion carried on a unanimous voice vote.

The meeting was adjourned at 9:22 P.M.

Respectfully submitted,

Bridgett Provenzano, Township Clerk