

**MEETING MINUTES – BOARD OF TRUSTEES  
NUNDA TOWNSHIP**

STATE OF ILLINOIS    }  
McHenry, County        }ss.  
Township of Nunda

**The Board of Trustees** met at the Nunda Township Town Hall, 3510 Bay Road, Crystal Lake, Illinois, on April 8, 2014.

**Present:** Supervisor Jennings, Trustees: Palmer, Shorten, Dvorak and Gil.  
Also present: Highway Commissioner Lesperance, Assessor Jagla, Township Attorney Puma, staff and members of the public.

**Supervisor Jennings** called the meeting to order at 8 P.M. Township Clerk, Koscavage recorded the following official business.

**The Pledge of Allegiance** was lead by Supervisor Jennings. **Roll call** was answered by Supervisor Jennings, Trustees: Palmer, Dvorak, Gill and Shorten.

**Public Comments (as related to Agenda Items only):**  
No public comments at this time.

**Motion to Review and Approval the March 13, 2014 Regular Meeting Minutes.**  
**So moved: Trustee Palmer, Seconded: Trustee Shorten**  
**No discussion. All Ayes. No Nayses.**  
**Motion carries.**

**Motion to Approve Township Warrants for Approval for Payment, April 8, 2014 in the Amount of... \$20,793.41**  
**So moved: Trustee Shorten; Seconded: Trustee Gil**  
**No discussion. Roll Call: All Ayes. No Nayses.**  
**Motion carries.**

**Motion to Approve Road District Warrants for Approval for Payment, April 8, 2014 in the Amount of...\$31,099.60**  
**So moved: Trustee Shorten, Seconded: Trustee Gil**  
**No discussion. Roll Call: All Ayes. No Nayses.**  
**Motion carries.**

**Motion to Approve Resolution # 04-08-14-01 for the Re-Appointment of Donald L. Lechner for Trustee of the Nunda Rural Fire Protection District for a three (3) year term commencing the first Monday in May, 2014 through the first Monday in May, 2017.**  
**So moved: Trustee Palmer; Seconded: Supervisor Jennings**  
**No discussion. Roll Call: All Ayes. No Nayses.**  
**Motion carries.**

**At this time, Township Clerk Koscavage administered the oath to Donald L. Lechner.**

**Motion to Approve the Expenditure of MFT (Motor Fuel Tax) Funds for the Highway Department.**

**So moved: Trustee Shorten; Seconded: Trustee Dvorak**

**No discussion. Roll Call: All Ayes. No Nays.**

**Motion carries.**

**Reports from the Supervisor, Township Clerk, Road Commissioner, Assessor and Trustees:**

**Township Clerk Koscavage** – Working with Road District's Office Manager Eric Konieczski over this past month preparing a number of Public Notices on Equipment Sales and Bid Notices. Expressed what a pleasure it has been to work with him as it makes any project easier to work through. Next week, equipment and bidding will talk place.

**Road Commissioner Lesperance** – Road crew in the process of clean up. They are preparing for resurfacing program (Road resurfacing project available to view online).

**Assessor Jagla** – Field crew is doing permit work that has piled up over the winter months. Office is down one person (out with broken arm), who is expected back in service very soon. Assessor's office is also following through with neighborhood inspections.

**Trustees Gil and Dvorak** – No reports.

**Trustee Shorten** – Expressed his gladness for people being here (at tonight's meeting).

**Trustee Palmer** – Thanked Road Commissioner for snow removal during this record snow winter and for the tree trimming and efforts to calm residents as the crew is doing such a nice job taking care of the trimming.

**Supervisor Jennings** – Listed of Supervisor Office Accomplishments.

**Savings:** Dramatically reduced health insurance costs (both Township & Rd District), Eliminated pest control services, eliminated cleaning service, reduced phone line costs, reduced internet costs, reduced Township office staff by one person, eliminated staff costs to open & close town hall & picnic facilities, eliminated IT services – now performed by supervisor and reduced costs of snow plowing & lawn mowing – now done by the Road District.

**Changes:** Removed fencing surrounding the township facilities, moved all regular Township Meetings to Town Hall, switched all Regular Board Meeting Dates to the 2<sup>nd</sup> Thursday of each month, personally added two ½ walls to Supervisor's office to create a reception area and provide better security. Updated PCs & Software in the Supervisor's Office. Supervisor donated a network fileserver and other related computer equipment to keep costs down. Produced and distributed our first Township Newsletter and plan to continue to do so twice yearly. It was very well received and has increased the usage of our facilities and services. We've had many positive emails and calls regarding it.

**Upcoming:** In the process of bringing accounting and payroll in house. Removing the fence (around the grounds) has allowed us to have parking for the bike path. We will be adding a connection and a crosswalk with appropriate signage soon. We are in the beginning stages of a community garden to help supply local food banks with fresh vegetables. This will be done on a volunteer and donation basis. If anyone would like to volunteer their assistance please call my office. Plan to revamp the website within the next year.

Our successful referendum for contracting of waste hauling within the unincorporated areas of Nunda has generated quite a few calls from residents and has had many positive responses as well as a few concerns. A data base was created of past resolutions and ordinances so that we can simplify searching for them in the future. Several months ago, we passed a resolution to allow us to go out and get bank loans to refinance the Township garage and the add a line of credit for the Township has been approved. We will finalize within the next week at a lower interest rate. Savings will be between \$45,000 and \$50,000 and will reduce the terms (of the loan) from 6 years to 5 years. Easter Egg Hunt this year on Saturday, April 12<sup>th</sup> at 11:30 a.m. This is 100% donation funded. We hope to have 1,000 eggs and still need more donations of candy and eggs as well as help to fill the eggs. Call Supervisor's Office for donations of candy or eggs.

**New Business:** No new business.

**Old Business:** No old business.

**Public Comments:**

Two Nunda Residents, Doug Mann and Lee Steven voiced their comments and questions regarding the road work issue on Garden Lane/Running Iron to Road Commissioner Lesperance.

**Document Signing:** Trustees and Officers signed official documents as applied to the agenda items.

**Motion to Adjourn**

**So moved: Trustee Shorten, Seconded: Trustee Dvorak**

**No discussion. All Ayes. No Nays.**

**Motion carries.**

**Adjourned: 8:28 P.M.**

**Respectfully submitted,**

**Angela P. Koscavage  
Nunda Township Clerk**