

# Minutes –Board of Town Trustees

STATE OF ILLINOIS,     }  
McHenry County,        }  ss.  
Township of Nunda,     }

THE BOARD OF TOWN TRUSTEES met at the Nunda Township Town Hall, 3510 Bay Road, Crystal Lake, Illinois, on **May 8th, 2012.**

**PRESENT:**

John Heisler	Supervisor
Joni Smith	Town Trustee
Tom Palmer	Town Trustee
Jim Schlader	Town Trustee
Lee Jennings	Town Trustee

Mr. John Heisler, Chairman, called the meeting to order at 7:00 P.M. Bridgett Provenzano, Township Clerk, recorded the following official business.

The Pledge of Allegiance to the Flag was recited. Roll call was answered by Trustees Palmer, Smith, Schlader, Jennings and Supervisor Heisler. Also present was Township Attorney Jim Militello, Assessor Jagla, staff and members of the public.

**Minutes** – Motion to approve the Regular Board Meeting minutes from April, made by Trustee Smith, seconded by Trustee Schlader.

**Voice Vote, all ayes, motion carries.**

**Claims and Additional Bills (Town Fund)** –A motion was made by Trustee Smith and seconded by Trustee Palmer to approve claims of the Supervisor for audit and payment as presented. The following is a summary of the bills presented.

Total Town Claims presented.....\$35,969.71

**Town payroll**

**April, 2012**

Town Fund	\$59,699.31
General Assistance Fund	\$ 0.00

**May 8, 2012  
Additional Bills  
Town Fund**

1. Ace Hardware, Bjorkman's	\$13.99
2. AT & T	\$316.65
3. AT & T	\$213.78
4. Harris N.A.	\$429.46
5. McHenry County Dept. of Health	\$15.00
6. MDC Environmental Services	\$69.96
7. Northwest Herald	\$216.30
8. Nunda Township Road & Bridge	\$233.23
9. Water One	\$123.25
<b>TOWN FUND GRAND TOTAL</b>	<b>\$1,631.62</b>

Trustee Schlader asked about the catastrophic insurance bill and the lawn mower purchase. Trustee Palmer asked about the Eagle Scout project costs.

**Roll Call Vote. All ayes, Motion Carries.**

**Claims and Additional Bills (Road District)** – A motion was made by Trustee Jennings and seconded by Trustee Schlader to approve claims of the Highway Commissioner for audit and payment as presented. The following is a summary of the bills presented.

Total Road District Claims presented.....\$132,446.75

<b>Road District payroll</b>	<b>April, 2012</b>
Permanent Hard Road Fund	\$60,843.16
Road District Social Security Fund	\$ 4,023.54
Road District I.M.R.F. Fund	\$11,207.98

## Road & Bridge Additional Bills

1.	1st Ayd	\$248.30
2.	Ace Hardware - Bjorkman's	\$237.86
3.	ANI Safety & Supply	\$233.14
4.	AT & T	\$201.84
5.	B & B Roll-off Recycling	\$564.20
6.	Countryside	\$73.00
7.	Culligan	\$85.95
8.	Donna Kopsell	\$59.99
9.	First National Bank Omah	\$123.73
10.	Foxcroft Meadows	\$68.00
11.	G.W. Berkheimer Co., Inc.	\$481.82
12.	Matuszewich, Kelly & McKeever	\$2,653.50
13.	Menards Crystal Lake	\$845.83
14.	Menards Woodstock	\$50.96
15.	Napa Auto Parts	\$448.61
16.	Ralph Helm	\$224.37
17.	Reliable Sand & Gravel	\$169.01
18.	Shaw Suburban Media	\$150.40
<b>ROAD AND BRIDGE GRAND TOTAL</b>		<b>\$6,920.51</b>

**Roll Call Vote, All Ayes, Motion Carries.**

**Approval of the Expenditure of MFT Funds for the Highway Department** – this item was tabled until Donna Kopsell could produce the figures.

**Motion to approve Resolution # 05-08-12-01 promoting May as National Preservation Month** –made by Trustee Schlader, seconded by Trustee Palmer.

**Voice Vote, All Ayes, motion carries.**

Trustee Smith suggested we post this on the website.

**Motion to approve Resolution for Eagle Scout Troop 161 – Nico Corrado** made by Trustee Jennings, seconded by Trustee Smith.

Trustee Schlader pointed out that this Eagle Scout's goal is to get a Degree in Biomedical Engineering

### **Reports:**

Clerk Provenzano – no report.

Assessor Jagla – reported tax bills are coming out. He handed an information page on why tax bills have not been reduced available on the Website and at the Assessor's office.

Trustee Palmer – reported on the franchised hauler in his area, approved by the County Board.

Trustee Jennings – wanted to know about Lawn Ordinance Violators. Supervisor Heisler told him to call with the address, and he would send out letters.

At this time the meeting moved to Agenda Item #6 – Approval of MFT Funds. Supervisor Heisler said he would give his report later in the meeting.

**Motion to approve expenditure of MFT funds for the Highway Department** made by Trustee Jennings, seconded by Trustee Schlader.

Roll Call Vote, all ayes, Motion carries.

**New Business** – Trustee Schlader mentioned an item he wanted placed on the Agenda for next month concerning Hackmatack. Trustee Palmer asked Mr. Militello if he had any conversations with the Supervisor and if so what they were regarding. Mr. Militello said he had in fact talked with Mr. Heisler, and that he would not reveal the specifics, only that they discussed pending litigation. Trustee Palmer then asked about the allegation from the highway department's Attorney regarding \$50,000 in interest being misspent when the new Road District building was built. Supervisor Heisler explained how the money was spent. There was some confusion on how the money should have been spent according to the ordinance that was approved by the board six years ago. Trustee Jennings asked if Supervisor Heisler could provide the part of the ordinance that said he could spend the money on Administrative costs. He also asked if any overtime hours were worked by the Supervisor, Highway commissioner, or bookkeeper. John replied that no overtime occurred. He said he would get back to him. Trustee Palmer handed a copy of the ordinance to Supervisor Heisler who replied he would refer to legal counsel and ask him to advise. Trustee Jennings asked if Militello would send a letter to the Trustees when he gave his opinion on the matter.

At this time Supervisor Heisler returned to the report section of the Agenda and gave his report.

Supervisor Heisler – reported that he will be possibly running out of funds before the next meeting. He explained that he will have two payrolls to cover before month end and that he will cover the first payroll and the bills approved tonight, but would not be able to cover the second payroll. He explained that he has been turned down by Harris Bank for the loan he applied for on behalf of the Township. The reason is that we have no current Audit, because of the Forensic Audit ordered by the Highway Commissioner. Heisler has spoken to County Treasurer Bill LeFew and he has agreed to wire any tax funds that are paid by May 29<sup>th</sup>. Trustee Smith asked Donna Kopsell if the Highway Department could help with a loan to cover the Town's expenses. She felt that the employee's of the Township have worked for their money and should receive it. She didn't want the employees to be burdened of their obligations by not receiving paychecks. Donna agreed to call Commissioner Kopsell regarding this matter. After speaking with Don, Donna said that Don had agreed to look at his books to verify he did indeed have the funds to borrow, and if possible, would be willing to help. Some discussion ensued between Mr. Militello and Mr. Kelly regarding procedural steps to take to make this happen. Donna Kopsell suggested that Mr. Heisler withhold the T.O.I.R.M.A. payment until June and that would allow him to meet his payroll. Everyone agreed Mr. Heisler would keep everyone in the loop to let them know what action would be taken. Supervisor Heisler went on to report he had solicited four more accounting firms on

behalf of the Township per the Trustees request at last month's meeting. All have declined. They require last year's Audit which is being held up by the Forensic Audit. Trustee Smith asked Donna Kopsell about the completion date of the Forensic Audit, to which Donna did not have an answer. Trustee Smith asked if she could ask what the Forensic Auditor needed to finish his report and also asked for cooperation between the two departments involved so we could move on. Supervisor Heisler said that he has provided all the financials that they have asked for. He also mentioned his concern for the legal and accounting bills regarding litigation support coming out of the Highway Department without any results as of yet. He also mentioned that this Board has not questioned any of the legal bills from the Road District regarding this matter. Trustee Smith disagreed with that statement.

**Old Business** – the question of hiring the Audit firm Milburn, Cain & Co. was revisited.

**Motion to approve Milburn Cain & Co. to perform the annual Town Audit – was made by Trustee Schlader, seconded by Trustee Smith.**

**Roll Call Vote, all ayes, motion carries.**

**Motion to close the public meeting to allow the Board to conduct an Executive Session for Employee Issues made by Trustee Schlader, seconded by Trustee Palmer.**

**Voice vote, all ayes, motion carries.**

**The room was cleared of all except those going into Executive session at 8:31 P.M.**

**At 8:57 P.M. Trustee Schlader made a motion to reopen the Public Meeting, seconded by Trustee Palmer.**

**Voice Vote, all ayes, motion carries.**

**Public Comment** - Resident Jean had an issue with some of Supervisor Heisler's verbiage during the meeting and asked for clarification. She felt the board should be forthcoming regarding the Forensic Audit. She also hoped that everyone would do their best to move forward. Eric Chessler, asked why the payroll and bookkeeping were not done in house at the Supervisor's office. Heisler replied it was his decision to do it that way to avoid the appearance of impropriety. Thomas Helton commented that every other Township does it in house.

**Adjournment:**

A motion was made by Trustee Schlader, seconded by Trustee Jennings, to adjourn.

Motion carried on a unanimous voice vote.

The meeting was adjourned at 9:08 P.M.

Respectfully submitted,

**Bridgett Provenzano, Township Clerk**