Minutes –Board of Town Trustees

STATE OF ILLINOIS, }
McHenry County, } **ss.**
Township of Nunda, }

THE BOARD OF TOWN TRUSTEES met at the Nunda Township Annex, 3510 Bay Road, Crystal Lake, Illinois, on **March 12th, 2013.**

PRESENT:	Jim Schlader	Supervisor
	Tom Palmer	Town Trustee
	Joni Smith	Town Trustee
	Lee Jennings	Town Trustee
	Mike Shorten	Town Trustee

Supervisor Schlader called the meeting to order at 7:00 P.M. Bridgett Provenzano, Township Clerk, recorded the following official business.

The Pledge of Allegiance to the Flag was recited. Roll call was answered by Supervisor Schlader, Trustees Smith, Jennings, Shorten and Palmer. Also present was Township Attorney Scott Puma, Highway Commissioner Kopsell, staff and members of the public.

Minutes – Motion to approve the Regular Board Meeting minutes from February, as amended, made by Trustee Jennings, seconded by Trustee Smith.

Claims and Additional Bills (Town Fund) – A motion was made by Trustee Jennings and seconded by Trustee Shorten to approve claims of the Supervisor for audit and payment as presented. The following is a summary of the bills presented.

Total Town Fund Claims presented.....$23,871.27

Town fund payroll **February, 2012**

Town Fund	$63,170.73
General Assistance Fund	$0.00

Roll Call Vote, All Ayes, Motion carries.

Claims and Additional Bills (Road District) –A motion was made by Trustee Palmer and seconded by Trustee Smith to approve claims of the Highway Commissioner for audit and payment. The following is a summary of the bills presented.

Total Road Claims presented.....$169,689.79

Road District payroll	**February ,2012**
Permanent Hard Road Fund	$83,173.93
R.D.Social Security Fund	5,439.77
R.D. IMRF fund	7,440.53

Trustee Jennings asked about the phone bill, Commissioner Kopsell said it was snow related.

Roll Call Vote, all ayes, motion carries.

Presentation from ADP payroll services – Eric Humbert from ADP presented a plan to the board stating he would be willing to give a discount to get the business back from the township. Trustees had several questions regarding price, contracts, and discount availability. He said the initial discount would be 10%.

Presentation of the audit report – Larry Kreuscher , of Milburn Cain & Co., presented the 2012 Audit to the board. Trustee Palmer asked if the Supervisor had signed the presentation letter, he confirmed that he had. He was also asked if the Supervior change had any effect on the Audit, David Cain said he didn't think so.

Motion to accept the 2012 Audit performed by Milburn, Cain & Co. made by Trustee Shorten, seconded by Trustee Jennings.

Roll Call Vote, all ayes, Motion carries.

Supervisor Schlader gave an update on the progress of his Supervisor plan. He said that the security had been taken care of, the locks had been changed. He announced that he felt he had the proper staffing now in the office. He also had done a facility walk through and taken notes. He mentioned Trustee Palmer had helped work on the budget. Trustee Shorten had helped with a policy manual for employees. He continued by saying he thought the relationship between departments had improved. Schlader also said the funds were certified.
Supervisor Schlader went on to give a vision plan that included smoke alarms, updating computers, updating banks used by the town and diversifying funds.

Trustee Jennings suggested he leave those decisions to the incoming Supervisor..

Motion to approve the Town Meeting Agenda for April 16th, 2013 made by Trustee Palmer, seconded by Trustee Smith.

Voice Vote, all ayes, motion carries.

Motion to approve Leda Drain FOIA officer for Nunda Township made by Trustee Smith, seconded by Trustee Palmer.

Voice Vote, all ayes, motion carries.

Supervisor Schlader then asked for a motion to approve joining McHenry County Council of Governments.

Motion by Trustee Palmer to approve joining MCCOG……..

Motions fails for lack of second.

Motion to approve Tree policy made by Trustee Palmer, seconded by Trustee Smith.

Supervisor Schlader explained that he couldn't locate a tree ordinance so he asked Township Attorney Puma to write one. Nick Provenzano, District Three County Board Member said this board decides who gets the trees.

Voice Vote, all ayes, motion carries.

Reports:

Clerk Provenzano –no report.

Highway Commissioner Kopsell – Last snow, guys did a great job.

Trustee Palmer- glad to be giving input for the budget.

Trustee Shorten –reported that Dahlman was holding the trees nicely and that he had a question regarding Garbage pickup in areas that had several vendors and the effect it had on the town roads. Trustee Palmer explained he had just been through this in his neighborhood and recommended the person at the County who could assist him. He also recommended leaving the payroll decision to the next Supervisor. He also asked about the Historical Society invoice. Supervisor Schlader said it was just informational for the board, not a bill.

New Business – none.

Old Business – none.

Public Comment – Ed Dvorak asked if the town clerk should be the FOIA officer. Wally Tynnis asked if Leda is a conflict of interest. Ed continued with suggesting they think about where to put the replacement trees. Wally suggested putting them in the park.

Leda Drain mentioned the egg hunt coming up at the township on the 23rd and that it would be free to Nunda residents.

Ken Huntzinger wanted to let commissioner Kopsell know his guys did a great job on the roads.

Motion to go into Executive Session to discuss a. The employment, discipline, performance or dismissal of employees. b. Review of executive session minutes and c.

Pending or probable & imminent litigation made by Trustee Jennings, seconded by Trustee Smith.

Roll call vote, all ayes, motion carries.

The room was cleared and the board went into Executive Session at 8:20 P.M.

Motion to come into open session made by trustee Jennings, seconded by Trustee Smith.

Voice vote, all ayes, motion carries.

The board came back into Open session at 9:30 P.M.

Motion to accept Supervisor's recommendation to end all pending litigation with Road District made by Trustee Jennings, seconded by Trustee Palmer.

Roll call vote, all ayes, motion carries.

Motion to approve executive minutes and keep sealed for reasons of confidentiality made by Trustee Smith, seconded by Trustee Palmer.

Voice Vote, all ayes, motion carries.

Adjournment:
A motion was made by Trustee Jennings, seconded by Trustee Shorten, to adjourn.

Motion carried on a unanimous voice vote.

The meeting was adjourned at 9:34 P.M.

Respectfully submitted,

Bridgett Provenzano, Township Clerk